



**CITY OF BANDERA**  
**CITY COUNCIL REGULAR MEETING**

The Conference Center, Best Western Hotel, 711 Main Street, Bandera, Texas  
Thursday, June 03, 2021 at 5:30 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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**MINUTES**

**1. Call to order.**

Call to order at 5:30 PM

**PRESENT**

Mayor Pro Tem Rebeca Gibson  
Councilmember Toni Kunz  
Councilmember Christine Morse  
Councilmember Jerry Russe

**ABSENT**

Mayor Suzanne Schauman  
Councilmember Darcy Hasty

**2. Invocation and Pledge.**

Marshal Dietrich offered the invocation, and all stood for the pledge.

**3. Visitors to be heard.**

*This time is set aside for any person who wishes to address the City Council. Presentations should be limited to no more than 3 minutes. Individuals not able to attend due to space limitations may email the City Secretary at least two (2) hours prior to the meeting and provide your comments to be read.*

There were no visitors to be heard.

**4. Workshop.**

**Workshop.**

**A. Discuss the fiscal year 2021-2022 budget.**

This item was turned over to the City Administrator and Treasurer. The City Treasurer states they have just started the budget process and that she just got numbers for the property insurance and those have already been plugged in. Mayor Pro Tem Gibson was wondering about going over sections at a time and each department. She would like to see more dialogue about each department. There was some questions about the longevity schedule in the Marshal's Office. Marshal Dietrich explained this was voted on years previous with a different Council. There was some discussion about why it was just for the Marshal's Office and not all departments. Marshal Dietrich suggested if they don't like it to replace it with something better. Councilmember Kunz would like dollar amounts to tie back to the amounts.

**5. Consent Agenda.**

Motion made by Councilmember Russe, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse,  
Councilmember Russe

- A. **Approval of minutes from the May 6, 2021 Regular Meeting.**
- B. **Approval of minutes from the May 20, 2021 Regular Meeting.**
- C. **Accept resignation of Suzanne Schauman from the Bandera Economic Development Corporation.**

**6. Discussion and possible action on the following items:**

- A. **Update from Ben Rosenberg on the Texas Water Development Board funding for Flood Infrastructure Fund project.**

Mr. Rosenberg spoke on the Flood Infrastructure project and provided the bond summary for the \$2.9 million, zero interest loan for 30 years with the Water Development Board. Sale date will be June 17, 2021 and close on July 20, 2021. The payment will begin in 2 years for \$99,000.00 a year for 30 years. There was no action on this item.

- B. **Discussion and possible action on an Ordinance amending Section 1.03.061, Place and time, of the Bandera Code of Ordinance to change the day, time, and/or location of the regular meetings of City Council.**

Councilmember Kunz made a motion to have the meetings on Mondays at 5:30 at City Hall, First and Third Mondays. Councilmember Morse has a conflict. There was some discussion on Wednesdays and how its a conflict.

Kunz amended motion to just move back to City Hall and keep it the way it is, starting in July. Seconded by Russe

Motion made by Councilmember Kunz, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

This item was readdressed and Councilmember Kunz made a motion to change the City Council Meetings to the 2nd and 4th Monday at 6PM at City Hall .

Motion made by Councilmember Kunz, Seconded by Mayor Pro Tem Gibson.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**7. Closed Session.**

**The City Council will convene in closed session pursuant to Government Code Section 551.074, personnel matter, to deliberate the resignation, and appointment and or employment of a public officer or employee; to wit: City Administrator Terry Byrd and pursuant to Government Code Section 551.071, consultation with attorney, if necessary, to seek advice of the city attorney on any legal issues associated with any matter posted on this agenda.**

Closed Session at 5:33

**8. Action following Closed Session.**

**The City Council will convene following closed session to consider any action recommended to be taken during the closed session.**

Meeting was reconvened at 7:14 PM

- A. **Discussion and possible action to accept the resignation of City Administrator Terry Byrd.**

Councilmember Russe made a motion to accept the resignation of Terry Byrd effective June 20, 2021.

Motion made by Councilmember Russe, Seconded by Mayor Pro Tem Gibson.  
Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse,  
Councilmember Russe

**B. Discussion and possible action to confirm the Mayor's appointment of a person to fill the office of administrator, in accordance with Texas Local Government Code Section 22.010(e) and Bandera City Code Section 1.04.033.**

Mayor Pro Tem Gibson moves to confirm the appointment of Max Westbook and his firm to appoint a interim City Administrator on or before June 20, 2021

Motion made by Councilmember Kunz to confirm, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse,  
Councilmember Russe

**C. Discussion and possible action, if needed, to appoint an interim city administrator, to authorize the Mayor to act in the capacity of the city administrator during the vacancy, or to post the vacancy and/or retain services to conduct a search for qualified candidates.**

Mayor Pro Tem Gibson made a motion to use Max Westbrook fill the position or bring qualified candidates to Council.

Motion made by Mayor Pro Tem Gibson, Seconded by Councilmember Kunz.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse,  
Councilmember Russe

**9. Requests and Announcements.**

**A. Requests by Council to place items on an agenda.**

Request for a follow up with City Administrator and also a formal exit interview.

Request that building codes and ordinances come back on the agenda.

**B. Announcements by Council.**

Council Member Morse announces that the Memorial Day Parade went very well and very thankful for the participation.

River Fest will be at the Twin Elm Guest Ranch on the last Saturday of the month.

**10. Adjourn.**

Adjourned at 7:50PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*